

NHSRC Senior Management Meeting

Monday, February 10, 2014

Video Hook-up or

Ex. 6 - Personal Privacy

9:00 a.m. –11:00 a.m.

AGENDA

Budget update	Greg
Management Council update	Hiba
QA competency audits and new requirements	Hiba
BSL3 Lab at Wright Patterson	Hiba
Underground Transport Restoration (UTR) Project	Shawn
US-Japan update	Shawn

Upcoming Leave/Travel Plans for IO/DDs:

Ex. 6 - Personal Privacy

DUE DATES:

OGE-450 or OGE-450A (Financial Disclosure) due to Mary Sullivan by 2/14/14

Action Items from January 27, 2014 Meeting:

Greg, Hiba, Peter, Tonya, Alan, Emily, Shawn, Tanya

Purchase Card Review Update (Hiba)

Kudos. Lots of positive feedback. Small changes. Order of secession wrong. Monthly limits too high – But we are Emergency “lab”. No Pay Pal. 508 compliance. Rewrite SOPs to include anything we are missing. Some CHEM approvals missing.

ACTION: Hiba will send out report before preparing the response.

FY14 Budget Update (Hiba)

Doing awesome job. Only 2% left. Sweep uncommitted money.

ACTION: If there is something missing from spreadsheet. SLT send to Emily/Hiba

Project Management (Hiba)

For every project. General information is to be filled out in 1 chart. Who has lead? LCO?

Hiba will send out chart

Jan 30 Wash DC SLT Meeting Agenda Review (Greg)

Greg sent agenda to SLT. Any Questions or updates? Discussion leads do not need to prepare presentation just lead. Each SLT to bring definition of “values”.

*Remove vision and mission

*Add conversation of NHSRC’s future mission and how to bring in the rest of ORD as needed (the unexpected)

WV Chemical Spill Update (Greg)

Flushing. Uncertainty of pregnancy safety. Second chemical found – Ether based. Working to drive down reporting limits. EPA has not been asked for input. Senator Rockefeller requested long term health study

Update on STAA (DD’s)

Any submissions? Due to HR next week.

Round Robin

Tonya

Ex. 6 - Personal Privacy Kevin working on JASON Exposure chemical workgroup. Sara at Mobile Sensing meeting. Ex. 6 - Personal Privacy

Peter

Working on Final PALS resolution - 2 memos. Administrator wants briefing from Keely on cultural anthropology. Feb 10 Keely will also give presentation to ORD leadership. SangDon member of AAAS panel - largest think tank in Korea. Huge concern about Fukushima – fishery.

Shawn

HSCN brief on BOTE rollout conflict on Thursday. Paul can do or Brendan postpone. Feb 26, Marshall to brief DHS.

Emily

ORIA survey submitted. For PARTNER advocates in FY 13, there will be more flexibility to define role (transition). Emily will send email. FY 14 has a clear cut definition. NERT due to Emily before Feb 14.

Alan

Joint Task force PPD 21 meeting.

BTRA meeting will forward to those with need to know. New models? What is the impact on NHSRC. Further discussions with DHS.

Email from D. Oberlan – use weekend night to send large files

Mary

Ethics questionnaire complete. Timecard issue – mass approval will delay pay

Hiba

IG classification guide sent to OARM. They are to send out to review to other offices. ORD has fulfilled commitment. Ken will set up training.

Fed Service excellence award due

UPCOMING MEETINGS:

Feb 10-13	OEM Workgroup (NY) Calfee/Serre
Feb 11-13	CAIRWG (MD) Oudejans
Mar 2-7	Waste Mange Conference (AZ) Lemieux/Lee
Mar 10-14	Anthrax Conference (UK) Calfee
Mar 17-19	ACS meeting (TX) Lemieux
Apr 22	Emergency Management Assoc (OH) Drake